

# **28<sup>th</sup> ICFoST : E-Poster Presentation Specifications**

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**Each registered poster presenters will be able to upload one E-poster file and one audio file pertaining to their poster.**

## **A) General specifications for E-poster**

The E-poster will be displayed on standard Portrait Format.

E- Poster size: **42 (w) X 59.5 (L) cm in size in static.**

File should not be not more than 2 MB and should be in single static High Resolution JPEG format. (without any animation/movies/sound/gif images, etc)

For creating an e-poster, you can use the free online platforms like [www.canva.com](http://www.canva.com) or any other website. Select Conference Poster. You can create your own poster by adding photos, text etc. or use templates provided there.

## **Design specifications for E-poster**

The E-poster title should be displayed prominently at the top of the poster. Next presenters' details (without any prefixes to their names (Sri/Dr/Mr/Ms, etc) and Qualifications as Suffixes) followed by their affiliation, (without their positions like Research scholar/Professor/ Lecturer, etc), department, name of university/institute, name of city, name of country & e-mail of only corresponding author.

The text should include Aims, Intro, Methods, Results, Conclusion and Acknowledgements.

Keep text minimum possible (in bullet points) for easy readability.

The typeface should be a simple and clear one.

The correct font size depends greatly on the fonts used in the JPEG and the thumb rule should be that if it's visible well on the computer screen it shall be visible on the E-Poster Display Screen.

With reference to colours, when using light backgrounds (yellow, white, light blue) use dark coloured fonts (black, navy blue, dark green), whereas when using dark backgrounds (blue, purple) use light fonts (yellow, white, yellow, cyan). Avoid using red or green in any fonts or backgrounds as they are colors that are difficult to read.

Figures/images/photographs should be clear to read with relevant information.

**Save the JPEG file using presenting author name as file name**

(i.e., Gupta AK is the presenting author – file name should be: GuptaAK.jpeg)

**B) Audio files:**

Along with E-poster, presenters are encouraged to upload a good quality audio file (a single file without any background noise) of not more than three (03) minutes in length, with highlights of their poster. It will enable the delegates and judges to know the significance of the work presented in the poster.

E-Poster & audio file submission procedure and starting date of submission will be notified in ICFOST website shortly.

**The last date to submit the E-poster and audio files, if any, will be 13<sup>th</sup> January 2022.**

E-Posters will be available online in the ICFOST conference portal/ website in one of the tracks for 24x7 during the conference time for delegates and judges to go through its contents at their convenient time.

E-certificate for the poster presentation shall be issued immediately after the conference. For this an email link will be sent to the corresponding author email. Corresponding author will be able to download the certificate by clicking the link.

Any query should be sent to [icfostposter@gmail.com](mailto:icfostposter@gmail.com) along with name of the presenter against whose name registration was done for the conference.